

# CONTINUING EDUCATION OR PRELICENSING APPLICATION FOR COURSE APPROVAL

Provider Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_ Contact Phone Number \_\_\_\_\_  
 \_\_\_\_\_ Contact Email Address \_\_\_\_\_

**Provider Number:** \_\_\_\_\_ **EIN Number:** \_\_\_\_\_

**Course Type:** \_\_\_\_\_ Continuing Education \_\_\_\_\_ Pre-licensing

Course Title/Name \_\_\_\_\_  
 Date of Course \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
 Location \_\_\_\_\_  
 Primary Instructor \_\_\_\_\_ Telephone \_\_\_\_\_

***Approved courses will not include courses or portions of courses on personal enrichment or sales Training/information***

Method of Instruction  
 \_\_\_\_\_ Classroom/Lecture \_\_\_\_\_ Self-Study / Internet /  
 \_\_\_\_\_ Professional Designation \_\_\_\_\_ Correspondence  
 \_\_\_\_\_ Other \_\_\_\_\_

Hours of Instruction? Contact Classroom Hours \_\_\_\_\_

***IS THIS COURSE OPEN TO THE PUBLIC?*** \_\_\_\_\_ Yes \_\_\_\_\_ No

Method of Determining Successful Completion  
 \_\_\_\_\_ Final Exam --- Supervised  
 \_\_\_\_\_ Completed Text  
 \_\_\_\_\_ Instructor  
 \_\_\_\_\_ Attendance  
 \_\_\_\_\_ Other \_\_\_\_\_

**Continuing Education Credit Hrs** \_\_\_\_\_

\_\_\_\_\_ Bail Bonding \_\_\_\_\_ Homeowners  
 \_\_\_\_\_ Bail Recovery \_\_\_\_\_ Long-Term Care  
 \_\_\_\_\_ Casualty Only \_\_\_\_\_ Long Term Care 5hr  
 \_\_\_\_\_ Claims-Made Training \_\_\_\_\_ Long Term Care Partnership  
 \_\_\_\_\_ Credit Adjustment \_\_\_\_\_ Property/Casualty  
 \_\_\_\_\_ Credit Adjustment Ethics \_\_\_\_\_ Property/Casualty/Life/A&H  
 \_\_\_\_\_ Ethics \_\_\_\_\_ Public Adjuster  
 \_\_\_\_\_ Annuity Best Interest 1  
 \_\_\_\_\_ Annuity Best Interest 4

**Pre-Licensing Courses Require 50 Hours**

\_\_\_\_\_ Property  
 \_\_\_\_\_ Casualty  
 \_\_\_\_\_ Property/Casualty Combined  
 \_\_\_\_\_ Life  
 \_\_\_\_\_ Health  
 \_\_\_\_\_ Personal Lines

Application for Credit – Each course sponsor must certify the hours of study, on the average, required to successfully complete each course. The Division of Insurance will grant credit in accordance with: A) State Regulation B) Review.  
 The Provider agrees to: 1) Maintain a record for not less than five (5) years for persons attending each course. 2) Provide a Certificate of Attendance/Completion with hours earned to successful attendees within **fifteen** (15) working days after the course is completed. 3) File course rosters and hours earned for each attendee completing the course with CE Administrator on no less than a **monthly** basis. 4) Comply with the regulations of the Division of Insurance in conducting Continuing Education Courses, including Colorado Insurance Regulation 1-2-4.

SUBMITTED BY \_\_\_\_\_ Name (Typed or Printed) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Organization \_\_\_\_\_

**DEPARTMENT USE ONLY**

\_\_\_\_\_ Course approved \_\_\_\_\_ Life/Accident & Health \_\_\_\_\_ 2 Hr Special Long-term Care \_\_\_\_\_ Property/Casualty \_\_\_\_\_ Ethics  
 \_\_\_\_\_ Not Approved \_\_\_\_\_ Annuity Best Interest 1 \_\_\_\_\_ Annuity Best Interest 4 \_\_\_\_\_ Bail-Bonding \_\_\_\_\_ Personal Lines

Comments: \_\_\_\_\_ By: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Course ID # \_\_\_\_\_ Expiration Date \_\_\_\_\_ Approved Credits \_\_\_\_\_