

## Information about Adding a Line of Authority to an Existing License

Anytime a line of authority is added to an existing license, the line of authority will expire when the license expires. Therefore, if a line of authority is added 4 months before the existing license expires, the new authority will also expire in 4 months and will need to be renewed, with payment. The exception to this is if a line of authority is added during the renewal period. The renewal period is the 90 day period prior to the license expiration date. Authorities added during the renewal period will automatically renew without any required payment. Please note that only authorities added during the 90 day period will automatically renew. All other authorities must be renewed, with payment to avoid inactivation.