

LIFE-GENERAL KNOWLEDGE CONTENT OUTLINE

Product Knowledge, Terms and Concepts

(50 scored plus 5 pretest questions)

I. TYPES OF POLICIES 15

A. Traditional whole life products

1. Ordinary whole life
2. Limited-pay and single-premium life

B. Interest/market-sensitive/adjustable life products

1. Universal life
2. Variable whole life
3. Variable universal life
4. Interest-sensitive whole life
5. Indexed life

C. Term life

1. Types
 - a. Level
 - b. Decreasing
 - c. Return of premium
 - d. Annually renewable
2. Special features
 - a. Renewable
 - b. Convertible

D. Annuities

1. Single and flexible premium
2. Immediate and deferred
3. Fixed and variable
4. Indexed
5. Accumulation and Annuity Periods
6. Payout options

E. Combination plans and variations

1. Joint life (first to die)
2. Survivorship life (second to die)

II. LIFE PROVISIONS, RIDER, OPTIONS, AND EXCLUSIONS 15

A. Policy riders

1. Waiver of premium and waiver of monthly deduction
2. Guaranteed insurability
3. Payor benefit
4. Accidental death and/or accidental death and dismemberment
5. Term riders
6. Other insureds
7. Long term care
8. Return of premium
9. Disability
10. Cost of Living

B. Policy provisions and options

1. Entire contract
2. Insuring clause
3. Free look
4. Consideration
5. Owner's rights

6. Beneficiary designations

- a. Primary and contingent
- b. Revocable and irrevocable
- c. Common disaster
- d. Minor beneficiaries
- c. Designation by class

7. Premium Payment

- a. Modes
- b. Grace period
- c. Automatic premium loan
- d. Level or flexible

8. Reinstatement

9. Policy loans, withdrawals, partial surrenders

10. Non-forfeiture options

11. Dividends and dividend options (e.g. participating, non-participating)

12. Incontestability

13. Assignments

14. Suicide

15. Misstatement of age and gender

16. Settlement options

17. Accelerated death benefits

C. Policy exclusions

1. War
2. Aviation
3. Dangerous Occupation

III. COMPLETING THE APPLICATION, UNDERWRITING, AND DELIVERING THE POLICES..... 12

A. Completing the application

1. Required signatures
2. Changes in the application
3. Consequences of incomplete applications
4. Warranties and representations
5. Collecting the initial premium and issuing the receipt
6. Replacement
7. Disclosures at point of sale (e.g., HIPAA, HIV consent)
8. USA PATRIOT Act/anti-money laundering
9. Gramm-Leach-Bliley Act (GLBA) Privacy

B. Underwriting

1. Insurable interest
2. Medical information and consumer reports
3. Fair Credit Reporting Act
4. Risk classification
5. Stranger/Investor-owned life insurance (STOLI/IOLI)

C. Delivering the policy

1. When coverage begins
2. Explaining the policy and its provisions, riders, exclusions, and ratings to the client

D. Contract law

1. Elements of a contract
 - a. Consideration
 - b. Offer and Acceptance
 - c. Competent parties
 - d. Legal purpose

2. Unique aspects of the insurance contract
 - a. Conditional
 - b. Unilateral
 - c. Adhesion
 - d. Aleatory

IV. RETIREMENT AND OTHER INSURANCE CONCEPTS . 8

A. Third-party ownership

B. Life Settlements

C. Group life insurance

1. Conversion privilege
2. Contributory vs. noncontributory

D. Retirement plans

1. Qualified plans
2. Nonqualified plans

E. Life insurance needs analysis/suitability

1. Personal insurance needs
2. Business insurance needs
 - a. Key person
 - b. Buy sell

F. Social Security benefits

G. Tax treatment of insurance premiums, proceeds, and

dividends

1. Individual life
2. Group life
3. Modified Endowment Contracts (MECs)

- a. Exemptions/Exceptions
- b. License denial
3. Maintaining a license
 - a. Continuing education
 - b. Change of address
 - c. Renewal/Nonrenewal
 - d. Record maintenance
 - e. License suspension/ revocation/refusal to issue or renew
 - f. Reporting of actions
 - g. Assumed business name
 - h. Inactivity due to military service
 - i. Inactivity due to extenuating circumstances
 - j. Reinstatement, continuation, termination
4. Appointments
 - a. Termination of appointment

D. Producer responsibilities

Ref: 58-30-194, 171 through 75, Bulletin 13-04, ARSD 20:06:18:21, 58-30-196, 58-33-66

1. Fiduciary responsibilities
2. Commissions, compensation, fees
3. Reporting of felonies and crimes of moral turpitude
4. Influence of witnesses
5. Response to Division inquiries

E. Life and Health Insurance Guaranty Association

Ref: 58-29C-62

1. Purpose and disclaimer
2. Advertising

F. Marketing practices

Ref: 58-11-55; 58-14-31; 58-30-90, 92; 58-33-5, 6, 7, 8, 11, 13.1, 14, 15, 24, 25, 26, 32, 35, 36, 37, 56, 76, 77, 78, 125; ARSD 20:08:07:27; Bulletin 13-04

1. Unfair practices
 - a. Boycott, coercion, intimidation
 - b. Commingling
 - c. Controlled business
 - d. Defamation
 - e. False advertising
 - f. Illegal inducement
 - g. Misrepresentation
 - h. Rebating
 - i. Twisting
 - j. Unfair discrimination
 - k. Acting without a license
 - l. Larceny
 - m. Prohibited fees/ premiums/ extra charges
 - n. Loans
 - o. Notification of suspected fraud
2. Unfair claims settlement practices

G. Policy delivery and receipt

Ref: 58-15-8.2

H. Insurance Fraud Regulation

Ref: 58-4A-1-17

II. SD STATUTES, RULES, AND REGULATIONS PERTINENT TO LIFE INSURANCE ONLY.....8

A. Marketing practices

Ref: 58-10-3-6, 58-33-117 through 130; Reg Ch. 20:06:10:02-20, 20:06:38:01-23

1. Advertising and sales
 - a. Advertising
 - b. Illustrations
 - c. Insurable Interest

**LIFE
SOUTH DAKOTA SPECIFIC
CONTENT OUTLINE**

State Statutes, Rules and Regulations

(25 scoreable questions plus 5 pretest questions)

I. SD STATUTES, RULES, AND REGULATIONS

COMMON TO LIFE, ACCIDENT AND HEALTH, PROPERTY, AND CASUALTY INSURANCE.....17

A. Director of Insurance

Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01

1. Duties and powers
2. Examination of records
3. Hearings/notice of hearings
4. Penalties (and fines)
5. Cease and desist orders

B. Insurance Definitions

Ref: 58-1-2; 58-6-1, 2, 12, 13; 58-37A-1

1. Acts constituting an insurance transaction
2. Domestic, foreign and alien company
3. Fraternal
4. Authorized and unauthorized companies
5. Stock and mutual companies
6. Certificate of authority

C. Licensing

Ref: 58-3-7.4; 58-5-17; 58-6-4; 58-14-30; 58-30-6, 8.1, 52, 74, 91, 108, 110, 115 through 121, 142, 145, 148, 149, 157, 159, 160, 162, 165, 166, 167, 175, 180; Reg 20:06:18:01-04, 20:06:09-10, 20:06:12-13, 20:06:18

1. Types of licenses
 - a. Producer
 - b. Resident/Nonresident
 - c. Temporary license
 - d. Business entity
2. Qualifications for obtaining a license

- d. Nonforfeiture Law
- 2. Military sales
- B. Policy replacement**
Ref: Reg. 20:06:08:60 through 63
 - 1. Purpose
 - 2. Definitions
 - 3. Exemptions
 - 4. Duties of producer
 - 5. Duties of replacing insurance company
- C. Individual life and annuity**
Ref: 58-11-36, 58-12-4, 58-15-8.1, 13, 15.6 through 15.11
 - 1. Free Look
 - 2. Grace period
 - 3. Policy Loans
 - 4. Assignment
- D. Group Life**
Ref: 58-11-36; 58-12-4; 58-16-4 thur 6, 39-41; HB 1194
 - 1. Group underwriting requirements
 - 2. Conversion to individual Policy
 - 3. Dependent Coverage
 - 4. Assignment
- E. Annuities**
Ref: SDCL 58-33A; 1-11-4.1 & 2; Reg. 20:06:07:03, 08
 - 1. Suitability and best interest
 - 2. Consumer Protection
 - 3. Regulation of variable products (SEC, FINRA and South Dakota)

HEALTH-GENERAL KNOWLEDGE CONTENT OUTLINE

Product Knowledge, Terms and Concepts (50 scored plus 5 pretest questions)

- I. TYPES OF POLICIES 16**
 - A. Disability income**
 - 1. Individual disability income policy
 - 2. Business overhead expense policy
 - 3. Business disability buyout policy
 - 4. Group disability income policy
 - 5. Key employee policy
 - B. Accidental death and dismemberment**
 - C. Medical expense insurance**
 - 1. Basic hospital, medical, and surgical policies
 - 2. Major medical policies
 - 3. Health Maintenance Organizations (HMOs)
 - 4. Preferred Provider Organizations (PPOs)
 - 5. Point of Service (POS) plans
 - 6. Flexible Spending Accounts (FSAs)
 - 7. High Deductible Health Plans (HDHPs) and related Health Savings Accounts (HSAs)
 - 8. Health Reimbursement Accounts (HRAs)
 - D. Medicare supplement policies**
 - E. Group insurance**
 - 1. Differences between individual and group contracts
 - 2. General characteristics
 - 3. COBRA
 - F. Individual/Group Long Term Care (LTC)**
 - 1. Eligibility
 - 2. Levels of care
 - G. Other policies**
 - 1. Dental
 - 2. Vision
 - 3. Cancer

- 4. Critical illness or specified disease
- 5. Worksite (employer-sponsored)
- 6. Hospital indemnity
- 7. Short-term medical
- 8. Accident

II. POLICY PROVISIONS, CLAUSES, AND RIDERS 15

A. Mandatory and optional provisions

- 1. Entire contract
- 2. Time limit on certain defenses (incontestable)
- 3. Grace period
- 4. Reinstatement
- 5. Notice of claim
- 6. Claim forms
- 7. Proof of loss
- 8. Time of payment of claims
- 9. Payment of claims
- 10. Physical examination and autopsy
- 11. Legal actions
- 12. Change of beneficiary
- 13. Misstatement of age or sex
- 14. Change of occupation
- 15. Illegal occupation
- 16. Relation of earnings to insurance

B. Other provisions and clauses

- 1. Insuring clause
- 2. Free look
- 3. Consideration clause
- 4. Probationary period
- 5. Elimination period
- 6. Waiver of premium
- 7. Exclusions and limitations
- 8. Preexisting conditions
- 9. Coinsurance
- 10. Deductibles
- 11. Eligible expenses
- 12. Copayments
- 13. Pre-authorizations and prior approval requirements
- 14. Usual, reasonable, and customary (URC) charges
- 15. Lifetime, annual, or per cause maximum benefit limits

C. Riders

- 1. Impairment/exclusions
- 2. Guaranteed insurability
- 3. Future increase option

D. Rights of renewability

- 1. Noncancelable
- 2. Cancelable
- 3. Guaranteed renewable

III. SOCIAL INSURANCE 6

A. Medicare (Parts A, B, C, D)

B. Medicaid

C. Social Security benefits

IV. OTHER INSURANCE CONCEPTS 5

A. Total, partial, recurrent and residual disability

B. Owner's rights

C. Dependent children benefits

D. Primary and contingent beneficiaries

E. Modes of premium payments

F. Nonduplication and coordination of benefits (e.g., primary vs. excess)

G. Occupational vs. non-occupational

- H. Tax treatment of premiums and proceeds of insurance contracts (e.g., disability income and medical expenses, etc.)
- I. Managed care
- J. Workers Compensation
 - 1. Impact on health insurance benefits
- K. Subrogation
- L. Cost containment

V. FIELD UNDERWRITING PROCEDURES 8

- A. Completing the application
- B. Explaining sources of insurability and HIPAA privacy information (e.g., MIB Report, Fair Credit Reporting Act, etc.)
- C. Initial premium payment and receipt and consequences of the receipt (e.g., medical examination, etc.)
- D. Submitting application (and initial premium if collected) to company for underwriting
- E. Policy delivery
- F. Explaining policy and its provisions, riders, exclusions, and ratings to clients
- G. Replacement
- H. Contract law
 - 1. Elements of a contract
 - 2. Insurable interest
 - 3. Warranties and representations
 - 4. Unique aspects of the insurance contract
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- a. Producer
- b. Resident/Nonresident
- c. Temporary license
- d. Business entity
- 2. Qualifications for obtaining a license
 - a. Exemptions/Exceptions
 - b. License denial
- 3. Maintaining a license
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Ref: 58-15-8.2

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Ref: 58-4A-1-17

II. SD STATUTES, RULES, AND REGULATIONS PERTINENT TO ACCIDENT AND HEALTH INSURANCE ONLY.....17

A. South Dakota requirements (individual and group)

**ACCIDENT & HEALTH
SOUTH DAKOTA SPECIFIC
CONTENT OUTLINE**

State Statutes, Rules and Regulations

(25 scoreable questions plus 5 pretest questions)

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- 1. Types of licenses

Ref. 58-17-2, 30.1 through 30.7

1. Eligibility requirements
 - a. Family coverage
 - b. Intellectual or physical disability coverage
 - c. Newborn child coverage
 - d. Dependent coverage
2. Benefit offers
 - a. Alcoholism treatment coverage and benefit limitations
 - b. Chiropractor
 - c. Diabetes
3. Advertising

B. Employer group Health insurance

Ref. 58-17-2.2; 58-18-7, 7.5, 7.18

1. Continuation of coverage under COBRA and South Dakota Specific Rules
2. Conversion including, divorce, cancellation, or nonrenewal

C. Medicare Supplement Insurance

1. South Dakota regulations and required provisions
Ref. 58-17A-3, 3.2, 14; Reg. 20:06:13:28, 31.03, 32, 35, 37, 43, 43.01 through 43.03, 44, 45, 53, 58, 60
 - a. Delivery of buyer's guide
 - b. Delivery of Outline of Coverage
 - c. Replacement requirements
 - d. Refund
 - e. Pre-existing conditions
 - f. Right to examine (Free Look)
 - g. Overinsurance prohibited
 - h. Suitability
 - i. Misrepresentation
 - j. Failure to provide forms
 - k. Prohibited marketing practices
 - l. Duplication of coverage prohibited
 - m. Cancellation or nonrenewal
2. Medicare SELECT

Ref, Reg. 20:06:13:63 through 76

D. Long-term Care Policies

Ref. 28-6-37, 38, 58-17B-6, 9, 10, 12, 13; Reg 20:06:21:01, 04, 06, 06.01, 31 through 33, 53, 53.01 through 53.05, 54, 76 through 81

1. LTC Partnerships, definitions & Deficit Reduction Act of 2005
2. Exclusions
3. Advertising
4. Marketing Standards
5. Right to Return (free look)
6. Cost-of-Living Adjustments
7. Pre-existing conditions
8. Outline of Coverage
9. Activities of daily living (ADLs)
10. Appropriate of recommended purchase or replacement
11. Shopper's guide
12. Suitability
13. Rate stabilization

E. Small employer medical plans

Ref. 58-18B-1(11), 20, 23, 37, 38, 44

1. Definition of small employer
2. Benefit plans offered
3. Availability of coverage
4. Prohibited Activities

F. ACA (Affordable Care Act)

1. On-exchange versus off exchange
2. Subsidized versus non subsidized
3. Eligibility
 - a. Medicare/Medicaid
 - b. Advance premium tax credits
 - c. Cost sharing reductions
4. Essential Health Benefits (EHBs)
 - a. No lifetime/annual limits
 - b. Benchmark plan
 - c. Mental health and substance abuse
5. Qualified Health Plan
6. Actuarial value
7. Levels of coverage (metal tiers)
8. Special enrollment periods
9. Minimum essential coverage
 - a. Tax penalties
 - b. Hardship exemption
 - c. Catastrophic plan
10. Rating structures
11. External review
12. Qualifying events
13. Guaranteed Issue
 - a. No health underwriting
 - b. No pre-existing conditions
 - c. No waiting periods
 - d. Guaranteed renewability/re-enrollment
14. Dependents
 - a. Age limits
 - b. Dependent continuation
15. Emergency care
16. Preventative benefits
17. Pediatric dental and vision
18. Requirements for termination
 - a. Rescission
19. Network
 - a. Adequacy
 - b. Design
 - c. Narrow
 - d. Provider directory
20. Formulary
21. Marketing
 - a. Summary of benefits and coverage
 - b. Plan brochures
 - c. Federal marketplace
22. Navigators

**LIFE, ACCIDENT, AND HEALTH -
GENERAL KNOWLEDGE
CONTENT OUTLINE**

Product Knowledge, Terms and Concepts

(100 scoreable questions plus 10 pretest questions)

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VI. HEALTH POLICY PROVISIONS, CLAUSES, AND RIDERS 15

A. Mandatory and optional provisions

1. Entire contract
2. Time limit on certain defenses (incontestable)
3. Grace period
4. Reinstatement
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VII. SOCIAL INSURANCE6

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VIII. OTHER INSURANCE CONCEPTS.....5

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D. Primary and contingent beneficiaries

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H. Tax treatment of premiums and proceeds of insurance contracts (e.g., disability income and medical expenses, etc.)

I. Managed care

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K. Subrogation

L. Cost containment

IX. FIELD UNDERWRITING PROCEDURES8

A. Completing the application

B. Explaining sources of insurability and HIPAA privacy information (e.g., MIB Report, Fair Credit Reporting Act, etc.)

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D. Submitting application (and initial premium if collected) to company for underwriting

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(30 scoreable questions plus 5 pretest questions)

I. SD STATUTES, RULES, AND REGULATIONS COMMON TO LIFE, ACCIDENT AND HEALTH, PROPERTY, AND CASUALTY INSURANCE..... 8

A. Director of Insurance

Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01

1. Duties and powers
2. Examination of records
3. Hearings/notice of hearings
4. Penalties (and fines)
5. Cease and desist orders

B. Insurance Definitions

Ref: 58-1-2; 58-6-1, 2, 12, 13; 58-37A-1

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4. Authorized and unauthorized companies
5. Stock and mutual companies
6. Certificate of authority

C. Licensing

Ref: 58-3-7.4; 58-5-17; 58-6-4; 58-14-30; 58-30-6, 8.1, 52, 74, 91, 108, 110, 115 through 121, 142, 145, 148, 149, 157, 159, 160, 162, 165, 166, 167, 175, 180; Reg 20:06:18:01-04, 20:06:09-10, 20:06:12-13, 20:06:18

1. Types of licenses
 - a. Producer
 - b. Resident/Nonresident
 - c. Temporary license
 - d. Business entity
2. Qualifications for obtaining a license
 - a. Exemptions/Exceptions
 - b. License denial
3. Maintaining a license
 - a. Continuing education
 - b. Change of address
 - c. Renewal/Nonrenewal
 - d. Record maintenance
 - e. License suspension/ revocation/refusal to issue or renew
 - f. Reporting of actions
 - g. Assumed business name
 - h. Inactivity due to military service
 - i. Inactivity due to extenuating circumstances
 - j. Reinstatement, continuation, termination
4. Appointments
 - a. Termination of appointment

D. Producer responsibilities

Ref: 58-30-194, 171 through 75, Bulletin 13-04, ARSD 20:06:18:21, 58-30-196, 58-33-66

1. Fiduciary responsibilities
2. Commissions, compensation, fees
3. Reporting of felonies and crimes of moral turpitude
4. Influence of witnesses
5. Response to Division inquiries

E. Life and Health Insurance Guaranty Association

Ref: 58-29C-62

1. Purpose and disclaimer
2. Advertising

F. Marketing practices

Ref: 58-11-55; 58-14-31; 58-30-90, 92; 58-33-5, 6, 7, 8, 11, 13.1, 14, 15, 24, 25, 26, 32, 35, 36, 37, 56, 76, 77, 78, 125; ARSD 20:08:07:27; Bulletin 13-04

1. Unfair practices
 - a. Boycott, coercion, intimidation
 - b. Commingling
 - c. Controlled business
 - d. Defamation
 - e. False advertising
 - f. Illegal inducement
 - g. Misrepresentation
 - h. Rebating
 - i. Twisting
 - j. Unfair discrimination
 - k. Acting without a license
 - l. Larceny
 - m. Prohibited fees/ premiums/ extra charges
 - n. Loans
 - o. Notification of suspected fraud
2. Unfair claims settlement practices

G. Policy delivery and receipt

Ref: 58-15-8.2

H. Insurance Fraud Regulation

Ref: 58-4A-1-17

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 - b. Illustrations
 - c. Insurable Interest
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2. Definitions
3. Exemptions
4. Duties of producer
5. Duties of replacing insurance company

C. Individual life and annuity

Ref: 58-11-36, 58-12-4, 58-15-8.1, 13, 15.6 through 15.11

1. Free Look
2. Grace period
3. Policy Loans
4. Assignment

D. Group Life

Ref: 58-11-36; 58-12-4; 58-16-4 thru 6, 39-41; HB 1194

1. Group underwriting requirements
2. Conversion to individual Policy
3. Dependent Coverage
4. Assignment

E. Annuities

Ref: SDCL 58-33A; 1-11-4.1 & 2; Reg. 20:06:07:03, 08

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 - b. Intellectual or physical disability coverage
 - c. Newborn child coverage
 - d. Dependent coverage
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 - a. Alcoholism treatment coverage and benefit limitations
 - b. Chiropractor
 - c. Diabetes
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B. Employer group Health insurance

Ref. 58-17-2.2; 58-18-7, 7.5, 7.18

1. Continuation of coverage under COBRA and South Dakota Specific Rules
2. Conversion including, divorce, cancellation, or nonrenewal

C. Medicare Supplement Insurance

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Ref. 58-17A-3, 3.2, 14; Reg. 20:06:13:28, 31.03, 32, 35, 37, 43, 43.01 through 43.03, 44, 45, 53, 58, 60

- a. Delivery of buyer's guide
- b. Delivery of Outline of Coverage
- c. Replacement requirements
- d. Refund
- e. Pre-existing conditions
- f. Right to examine (Free Look)
- g. Overinsurance prohibited
- h. Suitability
- i. Misrepresentation
- j. Failure to provide forms
- k. Prohibited marketing practices
- l. Duplication of coverage prohibited
- m. Cancellation or nonrenewal

2. Medicare SELECT

Ref, Reg. 20:06:13:63 through 76

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Ref. 28-6-37, 38, 58-17B-6, 9, 10, 12, 13; Reg 20:06:21:01, 04, 06, 06.01, 31 through 33, 53, 53.01 through 53.05, 54, 76 through 81

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8. Outline of Coverage
9. Activities of daily living (ADLs)
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2. Subsidized versus non subsidized
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 - c. Cost sharing reductions
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 - b. Benchmark plan
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 - b. Hardship exemption
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12. Qualifying events
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 - b. No pre-existing conditions
 - c. No waiting periods
 - d. Guaranteed renewability/re-enrollment
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 - a. Age limits
 - b. Dependent continuation
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 - a. Rescission
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 - a. Adequacy
 - b. Design
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 - d. Provider directory
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21. Marketing
 - a. Summary of benefits and coverage
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(50 scored plus 5 pretest questions)

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3. HO-4
4. HO-5

- 5. HO-6
- 6. HO-8

B. Dwelling policies

- 1. DP-1
- 2. DP-2
- 3. DP-3

C. Commercial lines

- 1. Commercial Package Policy (CPP)
- 2. Commercial property
 - a. Commercial building and business personal property form
 - b. Causes of loss forms
 - c. Business income
 - d. Extra expense
 - e. Equipment breakdown
- 3. Business Owners Policy (BOP)
- 4. Builders Risk

D. Inland marine

- 1. Personal Articles floaters
- 2. Commercial Property floaters

E. National Flood Insurance Program

F. Others

- 1. Earthquake
- 2. Mobile Homes
- 3. Watercraft
- 4. Farm Owners
- 5. Windstorm

II. INSURANCE TERMS AND RELATED CONCEPTS..... 15

A. Insurance

- 1. Law of Large Numbers

B. Insurable interest

C. Risk

- 1. Pure vs. Speculative Risk

D. Hazard

- 1. Moral
- 2. Morale
- 3. Physical

E. Peril

F. Loss

- 1. Direct
- 2. Indirect

G. Loss Valuation

- 1. Actual cash value
- 2. Replacement cost
- 3. Market value
- 4. Stated/agreed value
- 5. Salvage value

H. Proximate cause

I. Deductible

J. Indemnity

K. Limits of liability

L. Coinsurance/Insurance to value

M. Occurrence

N. Cancellation

O. Nonrenewal

P. Vacancy and unoccupancy

Q. Liability

- 1. Absolute
- 2. Strict
- 3. Vicarious

R. Negligence

S. Binder

T. Endorsements

U. Blanket vs. Specific

III. POLICY PROVISIONS AND CONTRACT LAW13

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D. Exclusions

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H. Mortgagee rights

I. Proof of loss

J. Notice of claim

K. Appraisal

L. Other Insurance Provision

M. Subrogation

N. Elements of a contract

O. Warranties, representations, and concealment

P. Sources of underwriting information

Q. Fair Credit Reporting Act

R. Privacy Protection (Gramm Leach Bliley)

S. Policy Application

T. Terrorism Risk Insurance Act (TRIA)

U. Territory

**PROPERTY
SOUTH DAKOTA SPECIFIC
CONTENT OUTLINE**

State Statutes, Rules and Regulations

(25 scoreable questions plus 5 pretest questions)

**I. SD STATUTES, RULES, AND REGULATIONS
COMMON TO LIFE, ACCIDENT AND HEALTH,
PROPERTY, AND CASUALTY INSURANCE.....17**

A. Director of Insurance

Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01

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- 5. Stock and mutual companies
- 6. Certificate of authority

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- 1. Types of licenses
 - a. Producer
 - b. Resident/Nonresident
 - c. Temporary license
 - d. Business entity
- 2. Qualifications for obtaining a license
 - a. Exemptions/Exceptions

- b. License denial
- 3. Maintaining a license
 - a. Continuing education
 - b. Change of address
 - c. Renewal/Nonrenewal
 - d. Record maintenance
 - e. License suspension/ revocation/refusal to issue or renew
 - f. Reporting actions
 - g. Assumed business name
 - h. Inactivity due to military service
 - i. Inactivity due to extenuating circumstances
 - j. Reinstatement, continuation, termination
- 4. Producer appointment
 - a. Termination of contract

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Ref: 58-30-194, 171 through 75, Bulletin 13-04, ARSD 20:06:18:21, 58-30-196, 58-33-66

- 1. Fiduciary responsibilities
- 2. Commissions, compensation, fees
- 3. Reporting of felonies and crimes of moral turpitude
- 4. Influence of witnesses
- 5. Response to Division inquiries

E. Insurance Guaranty Association

Ref: 58-29A-54 through 109

- 1. Purpose and disclaimer

F. Marketing practices

Ref: 58-11-55; 58-14-31; 58-30-90, 92; 58-33-5, 6, 7, 8, 11, 13.1, 14, 15, 24, 25, 26, 32, 35, 36, 37, 56, 76, 77, 78, 125; ARSD 20:08:07:27; Bulletin 13-04

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 - a. Boycott, coercion, intimidation
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 - j. Unfair discrimination
 - k. Acting without a license
 - l. Larceny
 - m. Prohibited fees/ premiums/ extra charges
 - n. Loans
 - o. Notification of suspected fraud
- 2. Unfair claims settlement practices

G. Policy delivery and receipt

Ref: 58-15-8.2

H. Insurance Fraud Regulation

Ref: 58-4A-1-17

II. SD STATUTES PERTINENT TO PROPERTY INSURANCE...8

A. Binders

Ref: 58-11-29 through 31

- 1. Evidence of insurance

B. Suit against insurer

Ref: 15-2-13(1)

C. Rating

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- 1. Flood Insurance Rate Map (FIRM)

G. Marine and Transportation Insurance

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Product Knowledge, Terms and Concepts

(50 scored plus 5 pretest questions)

I. TYPES OF POLICIES, BONDS, AND

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A. Commercial general liability

- 1. Exposures
 - a. Premises and Operations
 - b. Products and Completed Operations
- 2. Coverage
 - a. Coverage A: Bodily Injury and Property Damage Liability (Occurrence, Claims made including Retroactive Date)
 - b. Coverage B: Personal Injury and Advertising Injury
 - c. Coverage C: Medical Payments
 - d. Supplemental Payments
 - e. Who is an insured
 - f. First named insured
 - g. Limits (Per occurrence, Annual Aggregate)
 - h. Damage to Property of Others

B. Automobile: personal auto and business auto

- 1. Liability
 - a. Bodily Injury
 - b. Property Damage
 - c. Split Limits
 - d. Combined Single Limit
- 2. Medical Payments
- 3. Physical Damage (collision; other than collision; specified perils)
- 4. Uninsured motorists
- 5. Underinsured motorists
- 6. Who is an insured
- 7. Types of Auto
 - a. Owned
 - b. Non-owned
 - c. Hired
 - d. Temporary Substitute
 - e. Newly Acquired Autos
 - f. Transportation Expense and Rental Reimbursement Expense
- 8. Garage Coverage Form, including Garagekeepers Insurance
- 9. Exclusions
- 10. Individual Insured and Drive Other Car (DOC)
- 11. Mobile equipment

C. Workers Compensation Insurance, Employers Liability Insurance, and Related Issues

(This section does not deal with specifics of state law, which are addressed elsewhere in this outline.)

- 1. Standard policy concepts
 - a. Who is an employee/employer

- b. Compensation
- 2. Work-related vs. non-work-related
- 3. Other states' insurance
- 4. Employers Liability
- 5. Exclusive remedy
- 6. Premium Determination

D. Crime

- 1. Employee Dishonesty
- 2. Theft
- 3. Robbery
- 4. Burglary
- 5. Forgery and Alteration
- 6. Mysterious disappearance

E. Bonds

- 1. Surety
- 2. Fidelity

F. Professional liability

- 1. Errors and Omissions
- 2. Medical Malpractice
- 3. Directors and Officers (D&O)
- 4. Employment Practices Liability (EPLI)
- 5. Cyber liability and data breach
- 6. Liquor liability

G. Umbrella/Excess Liability

H. Business Owners Policy (BOP)

II. INSURANCE TERMS AND RELATED CONCEPTS..... 15

A. Risk

B. Hazards

- 1. Moral
- 2. Morale
- 3. Physical

C. Indemnity

D. Insurable interest

E. Loss valuation

- 1. Actual cash value
- 2. Replacement cost
- 3. Market value
- 4. Stated/agreed value
- 5. Salvage value

F. Negligence

G. Liability

H. Occurrence

I. Binders

J. Warranties

K. Representations

L. Concealment

M. Deposit Premium/Audit

N. Certificate of Insurance

O. Law of Large Numbers

P. Pure vs. Speculative Risk

Q. Endorsements

R. Damages

- 1. Compensatory
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 - b. Special
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C. Conditions

D. Exclusions and Limitations

E. Definition of the insured

F. Duties of the insured after a loss

G. Cancellation and nonrenewal provisions

H. Supplementary payments

I. Proof of loss

J. Notice of claim

K. Other insurance

L. Subrogation

M. Loss settlement provisions including consent to settle a loss

N. Terrorism Risk Insurance Act (TRIA)

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C. Rating

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D. Certificate of Insurance

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Ref: 58-11-57

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- 2. Proof of financial responsibility
- 3. Cancellation and nonrenewal

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- 3. Covered injuries

- 4. Occupational disease
- 5. Benefits provided
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GENERAL KNOWLEDGE
CONTENT OUTLINE**

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(50 scored plus 5 pretest questions)

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- 1. HO-2
- 2. HO-3
- 3. HO-4
- 4. HO-5
- 5. HO-6
- 6. HO-8

B. Dwelling policies

- 1. DP-1
- 2. DP-2
- 3. DP-3

C. Commercial lines

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 - b. Causes of loss forms
 - c. Business income
 - d. Extra expense
 - e. Equipment breakdown
- 3. Business Owners Policy (BOP)
- 4. Builders Risk
- 5. Cyber First-Party Coverage

D. Inland marine

- 1. Personal Articles floaters
- 2. Commercial Property floaters

E. National Flood Insurance Program

F. Others

- 1. Earthquake
- 2. Mobile Homes
- 3. Watercraft
- 4. Farm Owners
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- 1. Law of Large Numbers

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- 1. Pure vs. Speculative Risk

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- 1. Moral
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4. Stated/agreed value
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K. Limits of liability

L. Coinsurance/Insurance to value

M. Occurrence

N. Cancellation

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P. Vacancy and unoccupancy

Q. Liability

1. Absolute
2. Strict
3. Vicarious

R. Negligence

S. Binder

T. Endorsements

U. Blanket vs. Specific

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D. Exclusions

E. Definition of the insured

F. Duties of the insured

G. Obligations of the insurance company

H. Mortgagee rights

I. Proof of loss

J. Notice of claim

K. Appraisal

L. Other Insurance Provision

M. Subrogation

N. Elements of a contract

O. Warranties, representations, and concealment

P. Sources of underwriting information

Q. Fair Credit Reporting Act

R. Privacy Protection (Gramm Leach Bliley)

S. Policy Application

T. Terrorism Risk Insurance Act (TRIA)

U. Territory

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 - a. Premises and Operations
 - b. Products and Completed Operations
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 - b. Coverage B: Personal Injury and Advertising Injury
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 - d. Supplemental Payments
 - e. Who is an insured
 - f. First named insured
 - g. Limits (Per occurrence, Annual Aggregate)
 - h. Damage to Property of Others

B. Automobile: personal auto and business auto

1. Liability
 - a. Bodily Injury
 - b. Property Damage
 - c. Split Limits
 - d. Combined Single Limit
2. Medical Payments
3. Physical Damage (collision; other than collision; specified perils)
4. Uninsured motorists
5. Underinsured motorists
6. Who is an insured
7. Types of Auto
 - a. Owned
 - b. Non-owned
 - c. Hired
 - d. Temporary Substitute
 - e. Newly Acquired Autos
 - f. Transportation Expense and Rental Reimbursement Expense
8. Garage Coverage Form, including Garagekeepers Insurance
9. Exclusions
10. Individual Insured and Drive Other Car (DOC)

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5. Exclusive remedy
6. Premium Determination

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1. Employee Dishonesty
2. Theft
3. Robbery
4. Burglary
5. Forgery and Alteration
6. Mysterious disappearance

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2. Fidelity

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2. Medical Malpractice
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4. Employment Practices Liability (EPLI)
5. Cyber liability and data breach
6. Liquor liability

G. Umbrella/Excess Liability

H. Business Owners Policy (BOP)

V. INSURANCE TERMS AND RELATED CONCEPTS 15

A. Risk

B. Hazards

1. Moral
2. Morale
3. Physical

C. Indemnity

D. Insurable interest

E. Loss valuation

- 1. Actual cash value
- 2. Replacement cost
- 3. Market value
- 4. Stated/agreed value
- 5. Salvage value

F. Negligence

G. Liability

H. Occurrence

I. Binders

J. Warranties

K. Representations

L. Concealment

M. Deposit Premium/Audit

N. Certificate of Insurance

O. Law of Large Numbers

P. Pure vs. Speculative Risk

Q. Endorsements

R. Damages

- 1. Compensatory
 - a. General
 - b. Special
- 2. Punitive

S. Compliance with provisions of Fair Credit Reporting Act

VI. POLICY PROVISIONS 12

A. Declarations

B. Insuring agreement

C. Conditions

D. Exclusions and Limitations

E. Definition of the insured

F. Duties of the insured after a loss

G. Cancellation and nonrenewal provisions

H. Supplementary payments

I. Proof of loss

J. Notice of claim

K. Other insurance

L. Subrogation

M. Loss settlement provisions including consent to settle a loss

N. Terrorism Risk Insurance Act (TRIA)

**PROPERTY and CASUALTY
SOUTH DAKOTA-SPECIFIC
CONTENT OUTLINE**

State Statutes, Rules and Regulations

(30 scoreable questions plus 5 pretest questions)

I. SD STATUTES, RULES, AND REGULATIONS COMMON TO LIFE, ACCIDENT AND HEALTH, PROPERTY, AND CASUALTY INSURANCE.....18

A. Director of Insurance

Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01

- 1. Duties and powers
- 2. Examination of records
- 3. Hearings/notice of hearings
- 4. Penalties (and fines)
- 5. Cease and desist orders

B. Insurance Definitions

Ref: 58-1-2; 58-6-1, 2, 12, 13; 58-37A-1

- 1. Acts constituting an insurance transaction

- 2. Domestic, foreign and alien company

- 3. Fraternal

- 4. Authorized and unauthorized companies insurer

- 5. Stock and mutual companies

- 6. Certificate of authority

C. Licensing

Ref: 58-3-7.4; 58-5-17; 58-6-4; 58-14-30; 58-30-6, 8.1, 52, 74, 91, 108, 110, 115 through 121, 142, 145, 148, 149, 157, 159, 160, 162, 165, 166, 167, 175, 180; Reg 20:06:18:01-04, 20:06:09-10, 20:06:12-13, 20:06:18

- 1. Types of licenses

- a. Producer
- b. Resident/Nonresident
- c. Temporary license
- d. Business entity

- 2. Qualifications for obtaining a license

- a. Exemptions/Exceptions
- b. License denial
- 3. Maintaining a license
 - a. Continuing education
 - b. Change of address
 - c. Renewal/Nonrenewal
 - d. Record maintenance
 - e. License suspension/ revocation/refusal to issue or renew

- f. Reporting actions
- g. Assumed business name
- h. Inactivity due to military service
- i. Inactivity due to extenuating circumstances
- j. Reinstatement, continuation, termination

- 4. Producer appointment

- a. Termination of contract

D. Producer responsibilities

Ref: 58-30-194, 171 through 75, Bulletin 13-04, ARSD 20:06:18:21, 58-30-196; 58-33-66

- 1. Fiduciary responsibilities
- 2. Commissions, compensation, fees
- 3. Reporting of felonies and crimes of moral turpitude
- 4. Influence of witnesses
- 5. Response to Division inquiries

E. Insurance Guaranty Association

Ref: 58-29A-54 through 109

- 1. Purpose and disclaimer

F. Marketing practices

Ref: 58-11-55; 58-14-31; 58-30-90, 92; 58-33-5, 6, 7, 8, 11, 13.1, 14, 15, 24, 25, 26, 32, 35, 36, 37, 56, 76, 77, 78, 125; ARSD 20:08:07:27; Bulletin 13-04

- 1. Unfair practices

- a. Boycott, coercion, intimidation
- b. Commingling
- c. Controlled business
- d. Defamation
- e. False advertising
- f. Illegal inducement
- g. Misrepresentation
- h. Rebating
- i. Twisting
- j. Unfair discrimination
- k. Acting without a license
- l. Larceny
- m. Prohibited fees/ premiums/ extra charges
- n. Loans

- o. Notification of suspected fraud
- 2. Unfair claims settlement practices
- G. Policy delivery and receipt**
Ref: 58-15-8.2
- H. Insurance Fraud Regulation**
Ref: 58-4A-1-17

II. SD STATUTES PERTINENT TO PROPERTY AND CASUALTY INSURANCE.....12

- A. Binders**
Ref: 58-11-29 through 31
 - 1. Evidence of insurance
- B. Suit against insurer**
Ref: 15-2-13(1)
- C. Rating**
Ref: 58-24-1, 5
- D. Certificate of Insurance**
- E. South Dakota Valued Policy Law**
Ref: 58-10-10
- F. Flood Insurance**
 - 1. Flood Insurance Rate Map (FIRM)
- G. Marine and Transportation Insurance**
Ref: 58-9-6 through 10
- H. Cancellation and Nonrenewal**
Ref: 58-1-14, 15, 58-33-60, 61; ARSD 20:06:29:01
- I. Surplus lines**
Ref: 58-32-32, 44, 50
- J. South Dakota Automobile Insurance Plan (Assigned Risk)**
Ref: 58-11-57
- K. Private-passenger automobile insurance**
Ref: 58-1-14, 15; 58-1-45; 58-20-14; 58-33-61
 - 1. Uninsured/Underinsured motorists coverage
 - 2. Proof of financial responsibility
 - 3. Cancellation and nonrenewal
- L. Workers Compensation**
Ref: 58-20-14; 62-1-2, 3, 7; 62-3-2; 62-4-1, 2, 3, 3.1, 5, 5.1, 6 8-22, 37; 62-8-1, 4, 6; 62-3-15, 16, 17
 - 1. Exclusive remedy
 - 2. Employments covered
 - 3. Covered injuries
 - 4. Occupational disease
 - 5. Benefits provided
 - 6. Second/ subsequent injury fund
 - 7. Self-insurance
 - 8. Cancellation

PERSONAL LINES-GENERAL KNOWLEDGE

Product Knowledge, Terms, and Concepts

(75 scored plus 5 pretest questions)

I. TYPES OF PROPERTY POLICIES..... 10

- A. Homeowners**
 - 1. HO-2
 - 2. HO-3
 - 3. HO-4
 - 4. HO-5
 - 5. HO-6
 - 6. HO-8
- B. Dwelling policies**
 - 1. DP-1
 - 2. DP-2

- 3. DP-3
- C. Inland marine**
 - 1. Personal Articles floaters
- D. National Flood Insurance Program**
- E. Others**
 - 1. Earthquake
 - 2. Mobile Homes
 - 3. Watercraft
 - 4. Windstorm

II. TYPES OF CASUALTY POLICIES13

- A. Automobile: personal auto**
 - 1. Liability
 - a. Bodily Injury
 - b. Property Damage
 - c. Split Limits
 - d. Combined Single Limit
 - 2. Medical Payments
 - 3. Physical Damage (collision; other than collision; specified perils)
 - 4. Uninsured motorists
 - 5. Underinsured motorists
 - 6. Who is an insured
 - 7. Types of Auto
 - a. Owned
 - b. Non-owned
 - c. Hired
 - d. Temporary Substitute
 - e. Newly Acquired Autos
 - f. Transportation Expense and Rental Reimbursement Expense
 - 8. Exclusions
- B. Umbrella/Excess liability**

III. PROPERTY AND CASUALTY INSURANCE TERMS AND RELATED CONCEPTS.....28

- A. Insurance**
 - 1. Law of Large Numbers
- B. Insurable interest**
- C. Risk**
 - 1. Pure vs. Speculative Risk
- D. Hazard**
 - 1. Moral
 - 2. Morale
 - 3. Physical
- E. Peril**
- F. Loss**
 - 1. Direct
 - 2. Indirect
- G. Loss Valuation**
 - 1. Actual cash value
 - 2. Replacement cost
 - 3. Market value
 - 4. Stated value
 - 5. Salvage value
- H. Proximate cause**
 - I. Deductible**
 - J. Indemnity**
 - K. Limits of liability**
 - L. Coinsurance/Insurance to value**
 - M. Occurrence**
 - N. Cancellation**
 - O. Nonrenewal**
 - P. Vacancy and unoccupancy**

- Q. Liability**
 - 1. Absolute
 - 2. Strict
 - 3. Vicarious
- R. Negligence**
- S. Binder**
- T. Endorsements**
- U. Blanket vs. Specific**
- V. Burglary, Robbery, Theft, and Mysterious Disappearance**
- W. Warranties**
- X. Representations**
- Y. Concealment**
- Z. Deposit Premium/Audit**
- AA. Certificate of Insurance**
- BB. Damages**
 - 1. Compensatory
 - a. General
 - b. Special
 - 2. Punitive
- CC. Compliance with Provisions of Fair Credit Reporting Act**

IV. PROPERTY AND CASUALTY POLICY PROVISIONS AND CONTRACT LAW 24

- A. Declarations**
- B. Insuring agreement**
- C. Conditions**
- D. Exclusions**
- E. Definition of the insured**
- F. Duties of the insured after a loss**
- G. Obligations of the insurance company**
- H. Mortgagee rights**
 - I. Proof of loss**
- J. Notice of claim**
- K. Appraisal**
- L. Other Insurance Provision**
- M. Subrogation**
- N. Elements of a contract**
- O. Sources of underwriting information**
- P. Fair Credit Reporting Act**
- Q. Privacy Protection (Gramm Leach Bliley)**
- R. Policy Application**
- S. Terrorism Risk Insurance Act (TRIA)**
- T. Cancellation and nonrenewal provisions**
- U. Supplementary payments**
- V. Loss settlement provisions including consent to settle a loss**
- W. Territory**

**PERSONAL LINES
SOUTH DAKOTA SPECIFIC
CONTENT OUTLINE
State Statutes, Rules and Regulations
(25 scoreable questions)**

- I. SD STATUTES, RULES, AND REGULATIONS COMMON TO LIFE, ACCIDENT AND HEALTH, PROPERTY, AND CASUALTY INSURANCE 17**
 - A. Director of Insurance**
Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01
 - 1. Duties and powers

- 2. Examination of records
- 3. Hearings/notice of hearings
- 4. Penalties (and fines)
- 5. Cease and desist orders
- B. Insurance Definitions**
Ref: 58-1-2; 58-6-1, 2, 12, 13; 58-37A-1
 - 1. Acts constituting an insurance transaction
 - 2. Domestic, foreign and alien company
 - 3. Fraternal
 - 4. Authorized and unauthorized companies insurer
 - 5. Stock and mutual companies
 - 6. Certificate of authority
- C. Licensing**
Ref: 58-3-7.4; 58-5-17; 58-6-4; 58-14-30; 58-30-6, 8.1, 52, 74, 91, 108, 110, 115 through 121, 142, 145, 148, 149, 157, 159, 160, 162, 165, 166, 167, 175, 180; Reg 20:06:18:01-04, 20:06:09-10, 20:06:12-13, 20:06:18
 - 1. Types of licenses
 - a. Producer
 - b. Resident/Nonresident
 - c. Temporary license
 - d. Business entity
 - 2. Qualifications for obtaining a license
 - a. Exemptions/Exceptions
 - b. License denial
 - 3. Maintaining a license
 - a. Continuing education
 - b. Change of address
 - c. Renewal/Nonrenewal
 - d. Record maintenance
 - e. License suspension/ revocation/refusal to issue or renew
 - f. Reporting actions
 - g. Assumed business name
 - h. Inactivity due to military service
 - i. Inactivity due to extenuating circumstances
 - j. Reinstatement, continuation, termination
 - 4. Producer appointment
 - a. Termination of contract
- D. Producer responsibilities**
Ref: 58-30-194, 171 through 75, Bulletin 13-04, ARSD 20:06:18:21, 58-30-196, 58-33-66
 - 1. Fiduciary responsibilities
 - 2. Commissions, compensation, fees
 - 3. Reporting of felonies and crimes of moral turpitude
 - 4. Influence of witnesses
 - 5. Response to Division inquiries
- E. Insurance Guaranty Association**
Ref: 58-29A-54 through 109
 - 1. Purpose and disclaimer
- F. Marketing practices**
Ref: 58-11-55; 58-14-31; 58-30-90, 92; 58-33-5, 6, 7, 8, 11, 13.1, 14, 15, 24, 25, 26, 32, 35, 36, 37, 56, 76, 77, 78, 125; ARSD 20:08:07:27; Bulletin 13-04
 - 1. Unfair practices
 - a. Boycott, coercion, intimidation
 - b. Commingling
 - c. Controlled business
 - d. Defamation
 - e. False advertising
 - f. Illegal inducement
 - g. Misrepresentation

- h. Rebating
 - i. Twisting
 - j. Unfair discrimination
 - k. Acting without a license
 - l. Larceny
 - m. Prohibited fees/ premiums/ extra charges
 - n. Loans
 - o. Notification of suspected fraud
2. Unfair claims settlement practices

G. Policy delivery and receipt

Ref: 58-15-8.2

H. Insurance Fraud Regulation

Ref: 58-4A-1-17

II. SD STATUTES PERTINENT TO PERSONAL LINES INSURANCE.....8

A. Binders

Ref: 58-11-29 through 31

- 1. Evidence of insurance

B. Suit against insurer

Ref: 15-2-13(1)

C. Rating

Ref: 58-24-1, 5

D. Certificate of Insurance

E. South Dakota Valued Policy Law

Ref: 58-10-10

F. Flood Insurance

- 1. Flood Insurance Rate Map (FIRM)

G. Marine and Transportation Insurance

Ref: 58-9-6 through 10

H. Cancellation and Nonrenewal

Ref: 58-1-14, 15

I. Surplus lines

Ref: 58-32-32, 44, 50

J. South Dakota Automobile Insurance Plan (Assigned Risk)

Ref: 58-11-57

K. Private-passenger automobile insurance

Ref: 58-1-14, 15; 58-1-45; 58-20-14; 58-33-61

- 1. Uninsured/Underinsured motorists coverage
- 2. Proof of financial responsibility
- 3. Cancellation and nonrenewal

**BAIL BONDS
CONTENT OUTLINE**

**Product Knowledge, Terms and Concepts
South Dakota Statutes, Rules and Regulations**

(50 scored questions)

I. SD LAWS, RULES, AND REGULATIONS COMMON TO ALL LINES.....15-18

A. Division of Insurance

Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01

- 1. Duties and powers
- 2. Examination of records
- 3. Hearings/notice of hearings
- 4. Penalties (and fines)
- 5. Cease and desist orders

B. Persons required to be licensed

Ref: 58-22-3

- 1. Ineligible licensees

C. Types of licenses

Ref: 58-22-1(3)(4)(5)(6)

- 1. Runner
- 2. Professional bondspersons
- 3. Property bondspersons
- 4. Surety bondspersons

D. Background check

Ref: 58-22-14

E. Appointments/Termination of Appointments

Ref: 58-22-27, 28

F. Maintenance and duration

Ref: 58-22-19, 20, 25, 26, 38, 55; 58-30-157

- 1. Expiration
- 2. Renewal
- 3. Annual license registration
- 4. Termination of business
- 5. Change of address
- 6. Report of felony criminal prosecution
- 7. Record keeping
- 8. Child support obligation

G. Disciplinary actions

Ref: 58-22-11, 21, 22, 54

- 1. Denial, revocation, and nonrenewal
- 2. Refusal, suspension, or cancellation

H. Bondsperson regulation

Ref: 58-22-10, 12, 13, 24, 29, 30, 32, 33, 34, 35, 36, 37, 38, 53, 58-33-6, 7, 13.1, 32, 37, 55; 58-4A-1 through 17

- 1. Runner requirements
- 2. Professional bondsperson requirements
 - a. Annual financial statement
 - b. Trust Deposits
 - c. Annual list of forfeitures
- 3. Prohibited conduct
 - a. Rebates
 - b. Compensation
 - c. Solicitation where prisoners are confined
 - d. Practice of law
 - e. Referral of Attorney
 - f. Signing bond in blank
 - g. Use of license to bail self out of jail
- 4. Unfair trade practices
 - a. Misrepresentation
 - b. False Advertising
 - c. Defamation of insurer
 - d. Boycott, coercion and intimidation
 - e. Unfair discrimination
- 5. Insurance fraud regulation

II. BAIL BOND PRINCIPLES.....15-18

A. Parties to a surety bond

- 1. Principal
 - a. Indemnitor for principal
 - b. Indemnity agreement
 - c. Rights of indemnitor (bondsperson, surety)
 - d. Collateral and trust obligations of bondsperson
- 2. Obligee
- 3. Surety
- 4. Custody requirements
- 5. Responsibility and rights of each party
- 6. Power of attorney

B. Requirements (eligibility) of a surety

C. Duties of bail bondsperson

- 1. Receipt for collateral

D. Compensation of surety

E. Types of bonds

- 1. Personal surety bond
- 2. Corporate surety bond
- 3. Property bond
- 4. Professional bond
- 5. Cash bond

III. BAIL BOND PRACTICES.....10-13

Ref: South Dakota Codified Laws, 23A-43 Rule 46

A. Court procedures

- 1. Felonies versus misdemeanors
- 2. Warrants
- 3. Custody

- 4. Court appearances
 - 5. Appeals
 - B. Bond forfeiture**
 - 1. Motion
 - 2. Dispersal of funds
 - 3. Rights of defendant apprehended by surety
 - C. Surrender of principal (defendant)**
 - 1. Return of premium
 - 2. Return of collateral
- IV. TERMINOLOGY.....5-7**
- A. Acquitted**
 - B. Adjudication**
 - C. Appeal**
 - D. Appearance bond**
 - E. Arraignment**
 - F. Bail bond**
 - G. Capital offense**
 - H. Collateral**
 - I. Conviction**
 - J. Defendant**
 - K. Exoneration**
 - L. Extradition**
 - M. Fiduciary**
 - N. Forfeiture**
 - O. Fugitive**
 - P. Habeas corpus**
 - Q. Hearing**
 - R. Incarcerated**
 - S. Indictment**
 - T. Judicial sentence**
 - U. Principal**
 - V. Recognizance**
 - W. Supersedeas**
 - X. Trial by jury**
 - Y. Writ**

- 1. Notice of loss
 - 2. Percentage Plan
 - 3. Loss payment
- E. Cancellation and nonrenewal**
- III. MULTI-PERIL CROP INSURANCE.....30-32**
- A. Fundamentals of Multiple Peril Crop Insurance (MPCI) Policies**
- 1. Actual Production History (APH)
 - 2. Production Reporting
 - 3. Acreage Reporting
 - 4. Important Dates
 - 5. Written Agreements
 - 6. High Risk Land
 - 7. Actuarial Documents
 - 8. Insured Eligibility
 - 9. Units
 - 10. Coverage Levels
 - 11. Administrative Fees
 - 12. Life of the Policy
 - 13. Yield/Revenue Guarantees
- B. Plans of Insurance**
- 1. Actual Production History (APH)
 - 2. Catastrophic Risk Protection Coverage (CAT)
 - 3. Area Risk Protection Insurance (ARPI)
 - 4. Livestock Risk Protection (LRP)
 - 5. Rainfall Index (RI)
 - 6. Revenue Protection (RP)
 - 7. Pasture Rangeland Forage (PRF)
 - 8. Yield Protection (YP)
- C. Policy Provisions**
- 1. Common/Basic Provisions
 - 2. Coarse Grains Provisions
 - a. Replant
 - b. Prevented Planting
 - c. Late Plant Period
- D. Claims**
- 1. Claims site assessment
 - a. Site testing
 - b. Standard measures
 - c. Location
 - 2. Insured's duties after a loss
 - 3. Agent's duties
 - 4. Loss Reporting Requirements
 - 5. Duties after a loss
 - 6. Arbitration and appraisal
 - 7. Covered Perils

- E. Cancellation and Nonrenewal**
- IV. STATE STATUTES, RULES, AND REGULATIONS PERTINENT TO CROP INSURANCE.....8-10**
- A. Director of Insurance**
Ref: 58-2-22; 58-3-5; 58-4-7, 28.1, 58-30-91, 133, 167, 168, 170; Reg 20:06:01:05:01
- 1. Duties and powers
 - 2. Examination of records
 - 3. Hearings/notice of hearings
 - 4. Penalties (and fines)
 - 5. Cease and desist orders
- B. Licensing**
Ref: 58-3-7.4; 58-5-17; 58-6-4; 58-14-30; 58-30-6, 8.1, 52, 74, 91, 108, 110, 115- 121, 142, 145, 148, 149, 157, 159, 160, 162, 165, 166, 167, 175, 180; Reg 20:06:18:01-04, 20:06:09-10, 20:06:12-13, 20:06:18

- CROP
CONTENT OUTLINE**
- Product Knowledge, Terms and Concepts**
South Dakota Statutes, Rules and Regulations
(60 scored questions)
- I. GENERAL INSURANCE TERMS AND CONCEPTS.....6-8**
- A. Actual cash value**
 - B. Assignment**
 - C. Binder**
 - D. Hazard**
 - E. Indemnity**
 - F. Insurable interest**
 - G. Limits of Liability**
 - H. Loss**
 - 1. Direct
 - 2. Indirect
 - I. Negligence**
 - J. Cause of Loss**
 - K. Peril**
 - L. Risk**
 - M. Subrogation**
 - N. Crop Hail organizations**
 - O. Federal Crop Act of 1980**
- II. CROP HAIL INSURANCE 30%.....14-18**
- A. Policy rates**
 - B. Coverages available**
 - C. Policy provisions**
 - 1. NCIS general provisions
 - 2. NCIS Special provisions
 - D. Claim Settlement Practices**

1. Types of licenses
 - a. Producer
 - b. Resident/Nonresident
 - c. Business entity
 2. Producer appointment/termination of contract and appointment
 3. Qualifications for obtaining a license
 - a. Exemptions/Exceptions (58-30-52)
 - b. License denial
 4. Maintaining a license
 - a. Continuing education
 - b. Change of address
 - c. Renewal/Nonrenewal
 - d. Record maintenance
 - e. License suspension/ revocation/refusal to issue or renew
 - f. Reporting actions
 - g. Reinstatement
 5. Companies
 - a. Domestic, Foreign, Alien
 - b. Certificate of Authority
- C. Producer responsibilities**
Ref: 58-30-171-75, Bulletin 13-04, 58-30-194, ARSD 20:06:18:21, 58-30-196
1. Fiduciary responsibilities
 2. Commissions, compensation, fees
 3. Reporting of felonies and crimes of moral turpitude
 4. Influence of witnesses
 5. Response to Division inquiries
- D. Marketing practices**
Ref: 58-11-55; 58-14-31; 58-30-90, 92; 58-33-5, 6, 7, 8, 11, 13.1, 14, 15, 24 – 26, 32, 35– 37, 56, 76 – 78; ARSD 20:08:07:27; Bul. 13-04
1. Unfair practices
 - a. Boycott, coercion, intimidation
 - b. Commingling
 - c. Defamation
 - d. Misrepresentation
 - e. Rebating/Illegal Inducement
 - f. Twisting
 - g. Unfair discrimination
 - h. Acting without a license (unlicensed activities)
 - i. Prohibited fees/ premiums/ extra charges
 - j. Notification of suspected fraud
 2. Unfair claims settlement practices